



360 Bray Station Road Collierville, TN 38017 901-861-5414 Fax 901-854-0536

January 14, 2011

Dear Parents,

Attached is the registration form for The Catholic Church of the Incarnation Preschool & Mother's Day Out Program 2011/12 school year. Registration for parishioners and existing students will be on Wednesday, January 19th, in the Fellowship Hall, from 8:00 a.m. until 9:30 a.m. Open registration (non-parishioners or new students) will begin at 9:30 a.m. Enrollment is on a first-come, first-served basis, based on registration number issued during registration. Parishioners, existing students and siblings are given first priority for enrollment. As a time saver, please complete your child's registration form prior to registration. Additional forms and information may be obtained from the website at www.incarnationpreschoolmdo.com. Please indicate your 1st and 2nd choice preference on the registration form. Every effort will be made to place your child in your preferred class.

The \$50.00 non-refundable registration fee **must** accompany the enrollment form. The remaining fees (Activity Fee and May 2012 tuition) will be due once your child's placement in the program has been confirmed or no later than May 15, 2011. All additional paperwork will be completed at orientation. Please note if your child is withdrawn from the program prior to the start of the school year, these fees are non-refundable. If your child is withdrawn at any point during the school year, the May tuition will be applied to the child's last month's tuition. However, the registration fee and activity fee are non-refundable.

The activity fee and monthly tuition for 2011/12 will be as follows:

<u>Activity Fee</u>	<u>One-Day</u>	<u>Two Days</u>	<u>Three Days</u>	<u>Four Days</u>
\$80.00 per child	\$85.00	\$170.00	\$255.00	\$340.00

If you have any questions, please stop by or call the office. We look forward to providing you and your child with an outstanding preschool experience.

Sincerely,

Connie Harlow
Director